Secondary Prearranged Student Absence Form

Student Name:_____

Date(s) of Absence:_____

Reason for Absence:_____*

Parent Signature:_____ Date:_____

Principal Signature:_____ Date:_____

STUDENT: Take this form to each teacher to get assignments. Then take this form to the office personnel to record your absence. You may take a picture of this form or ask the office personnel to make a copy.

Class	Assignments	Teacher Initials
Homeroom		
1		
2		
3		
4		
5		
6		
7		
8		
9		

* Excused absences include health reasons and college visits. Unexcused reasons do not guarantee the right of a student to make up work.