

Ankeny Christian Academy

Educational Materials, Textbooks, or Curriculum Grievance Form

Current parents, guardians, students, or employees concerned with the content of educational materials, textbook(s), and/or written curriculum that are felt to be offensive or inaccurate may complete and submit this form for review to Ankeny Christian Academy's Administrator who acts as ACA's Director of Curriculum and Instruction.

Name of person filing grievance (will be kept confidential): _____

Date: _____

List material(s) or textbook(s) that contain what you deem offensive or inaccurate content:

Subject Area: _____ Grade Level: _____

Name of textbook(s): _____

Publisher: _____ Copyright: _____

Page number(s): _____

Name of supplemental material(s):

Date(s) of use (if known): _____

Other (Be Specific): _____

Type of information (select all that apply):

- Photo
- Graphic/Illustration
- Text
- Other _____

Rationale statement submitted as to why this grievance has been filed regarding the material(s), textbook(s), or written curriculum: (Use back of form if additional space is needed.)

Recommended resolution for grievance: _____

The grievance will be presented to the Education Committee where the review of the grievance will be discussed, materials reviewed, and recommendation for action will be made to the board of education.

Upon decision from the ACA Board of Education, the information as to the action will be communicated to the individual who submitted the grievance.

Timeline:

The administrator will take the grievance to the next education committee meeting. Upon recommendation from the education committee, the board of education will communicate the action to the administrator who will in turn notify the individual who submitted the grievance.

*Note Education committee and ACA Board of Education may need multiple months to review materials, pray and determine action to be exercised.

Board approved: November, 2011

Revised: January 2013