

# Enrollment Information

So where do you begin? While this packet contains a lot of forms in it, don't panic. They all don't have to be completed at once. The next step in the enrollment process is to turn in the registration fee and the forms that are paper clipped together (left side of folder). This will hold your child's spot. Then you need to schedule an interview. During the interview you will be asked to share your personal Christian testimony, learn a little bit about what Ankeny Christian Academy has to offer your child, and have an opportunity to ask any questions that you might still have.

Below is a list of what this enrollment packet contains and when each form needs to be turned in.

## **At time of registration and before enrollment interview can be scheduled:**

- Preschool and/or Childcare Contract with \$75 Registration Fee
- Child Information Sheet
- Family Information Sheet
- Family Lifestyle Policy Sheet

## **Before the first day of school:**

- Emergency Medical Authorization
- Authorized Pick-up Sheet
- Physical Form
- Immunization Form
- Media Release

## **Sheets included in packet that do not need to be turned back in:**

- Fee Schedule
- Statement of Faith
- Preschool Daily Schedule
- Childcare Daily Schedule
- Manuscript Letter Formation Guide
- Coloring Sheet
- Preschool/Childcare Brochure
- Food Program Brochure

If at any time in this enrollment process you have questions, please don't hesitate to call. The direct line to the childcare and preschool is (515) 963-9933.

I am looking forward to getting to know you and your child.

Teri Strong  
(Preschool/Childcare On Site Supervisor)